

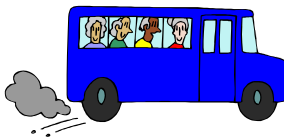
**Check out our new web page! [www.asq1214.com](http://www.asq1214.com)**

## *Program Schedule*

Date	Program Description	Location
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### Kato Engineering Plant Tour

Thursday, May 13th  
5:30 pm  
Mankato, MN



If there is enough interest, we will take a van from Cabelas in Owatonna to Mankato. Please let Bill Harris know when you are making your reservation if you would like to ride the van.

**Have signed up for the April 20<sup>th</sup> seminar?**  
**There's still time! Call 507-332-5802**

# Chairperson's Corner

## May Chair's Report

**May Program:** The May 13<sup>th</sup> Section Meeting will be a tour of Kato Engineering in Mankato. Once again, we will be offering a van for those wishing to ride from Owatonna to Mankato. Be sure to let me know if you would like a ride when you make your reservation.

The section's fiscal and program year is coming to an end rapidly. The May tour wraps up the program year, and the June Board meeting wraps up the business activities. A new slate of officers takes over in July and will be working on the monthly program meetings for next year. We depend on input from our members to help us out, so please let us know what you are interested in.

**New Vice Chair:** We are pleased to announce that Shannon Bruhns of Fleetguard has joined the Board and will serve as Vice Chair for the coming year. As usual, I am extending an invitation to Section 1214 members to consider becoming a Board member – a lot of work, but a lot of satisfaction.

**Board Retirees:** With the end of this fiscal year, we will be losing two long time Board members. With a great deal of thanks and appreciation, we say good-bye to Glen Wolf and Sue Hoeft. Both have held numerous positions and contributed many years to Section 1214. We will miss their participation on the Board, but look forward to seeing them at the Section program meetings.

**e-newsletter:** We have been promising for at least a year that we would be transitioning our monthly newsletter to an electronic version. We are hoping to make that a reality this summer. Last year was dedicated to getting a website going and the spring seminar. With those tasks completed, we will be focusing on the e-newsletter. **Remember, when you renew your ASQ membership, make sure to allow Section 1214 access to your email.** We will not sell your email address or give it out to anyone. It will only be used for the newsletter and section announcements.

Thanks, and have a great summer.

Bill Harris

# May Plant Tour

**Program:** Kato Engineering Plant Tour

**Tour Guide:** Russell Scheller

**Date:** Thursday, May 13<sup>th</sup>

**Place:** Kato Engineering  
2075 Howard Drive  
North Mankato, MN 56003  
www.kato-eng.com

**IMPORTANT NOTE**  
With the new military programs that Kato Engineering has taken on, the tour will be restricted to US citizens only. No cameras or cell phones will be permitted. Anyone not meeting requirements can attend the office presentation but cannot tour the shop.

Directions: Hwy 60 to Mankato, West on Hwy 14, Exit on Look Out Drive and the plant is on the north side. Come to the front entrance.

**Time:** 6:00 – 6:30 pm      Hors d'oeuvres & Networking  
6:30 – 7:00 pm      Program  
7:00 – 8:00 pm      Tour

**Menu:** Hors d'oeuvres

**Cost:** FREE



An introduction and tour of Kato Engineering with ASQ will review our product line, demonstrate the Quality system in place, tour manufacturing operations including large machining, coil and rotor winding, balancing, assembly, generator testing, and final paint. If you would like to see how "Quality Generates Power" please join us for the tour on May 13<sup>th</sup>.

**For reservations, please contact:**

Bill Harris, Section Chairperson      507-354-3191  
Or email at bharris@holmindustries.com

***(Reservation Deadline: Monday, May 10th at noon)***

***Company Sponsorship***  
**2003 - 2004**

September – Blount, Inc.

October – Advanced Component Technologies, Inc.

November – Malt-O-Meal Company

January – Wenger

February – Fleetguard, Inc.

March – SPX Corporation

April – Truth Hardware

**May – Kato Engineering**

**Want to see your company's name on our website?**

What does being a company sponsor mean? There are costs associated with printing the newsletter and maintaining our new website. To help with these costs, we offer companies an opportunity to advertise their business in our newsletter and now on our webpage. For just \$175 a month, your company's name will appear on our sponsorship list and once a year, we will print a short biography about your company. We currently have three months available, **June, July, and December**. If you think your company would like one of these spots, call John Moorhouse at 507-279-3513 or email him at [jemoorhouse@frontiernet.net](mailto:jemoorhouse@frontiernet.net).

# *Company Sponsorship*



Kato Engineering is a global OEM provider of power generation systems in the 500 kW to 20 MW range. Kato Engineering is part of Emerson corporation's industrial Automation division reporting through the Leroy Somer organization. Kato has been providing products to the market for 78 years with current specialties in the oil and gas, traction, Naval and maritime markets. The "Kato" name brand in the market represents the highest quality available. A strong design base provides Design to Order generators in 6 to 12 weeks. Products meet stringent industry specific specifications through an ISO9001 Quality system. Kato uses a plant wide incentive system to drive for attainment of key operational metrics. In 2003 Kato Engineering won the Mankato Area Council for Quality's Corporate Quality Award. Manufacturing excellence is held in winding large machining, assembly and test. Manufacturing planning is supported through a Total Preventative Maintenance program. With the strength of our parent company Emerson Corporation strategic outsourcing and business partnering provides a responsive cost competitive structure. Customer service is provided through a complete Parts and Service department and a worldwide Authorized Service Center system.

**Sign up today!!!!**

## **The Better Workplace SuperSession!**

<b>VOLUME XVI</b>	<b>May 2004</b>	<b>No. 8</b>
	<b>Serving Southern Minnesota and Northern Iowa</b>	

**ASQ Hiawatha Section 1214  
Annual Seminar**

Tuesday, April 20, 2004  
8:30 am to 5:00 pm  
Cabelas in Owatonna  
Cost: \$395 for members

What's better than one great workshop? How about three great workshops in one? That's what The Better Workplace SuperSession is all about. On April 20, 2004, you'll get a chance to attend three great workshops in one big day – led by Tom Terez, author of *22 Keys to Creating a Meaningful Workplace* and founder of BetterWorkplaceNow.com. With humor, stories, and his trademark irreverence, Tom will entertain and inform. He'll address some of our biggest workplace challenges – and equip us with ideas, tools, and plenty of inspiration. Workshop components are:

1. Ready, Set, Solve! Tools & Techniques for Creative Workplace Problem-Solving
2. Building a Meaningful Workplace
3. Ideas, Tools, and You! Going Beyond the Brainstorm: How to Turn Good Ideas into Great Achievements!

Who should attend: CEOs, Directors, HR Managers, HR Specialists, OD and Learning Leaders, Training Officers, Quality Leaders, Team Leaders, People Managers

Suggestion: Attend with one or more colleagues from work. As the day unfolds and you go through the activities together, you'll develop a common understanding and collective action plan.

Before the session: Visit Tom's flagship Web site, [BetterWorkplaceNow.com](http://BetterWorkplaceNow.com)

Note: All attendees will receive a complimentary hardcover edition of Tom's book, *22 Keys to Creating a Meaningful Workplace*.

For more information:  
Call Laura at South Central Technical College at 507-332-5802



## *Meet Tom Terez – presenter of the Better Workplace SuperSession*

**My background has a few central themes....**

**Raging Curiosity** -- Since 1998, I've led four major research initiatives to gain insights into today's workplace and how to make it better.

**Real-World Practicality** -- The business of workplace improvement is full of fads and inflated phrases. I prefer straight talk, practical tools, and proven ideas.

**Good Humor** -- If you've read any of my articles, you know that I find meaningful humor in all sorts of workplace situations. The wit works its way into my talks and workshops. Stories and laughter break down barriers and open the way to true learning.

**More Information....**

**EDUCATION:** MBA from Duke University (1989), Bachelor's Degree in Journalism from Northwestern University (1985).

**AUTHOR OF:** The book "22 Keys to Creating a Meaningful Workplace" than 100 published articles about workplace improvement.

**MOST POPULAR ARTICLE:** [Civility At Work](#) -- reprinted in more than 200 publications and Web sites since its release in September 2002.

**RESEARCH:** Coordinated the Meaning At Work Project (a two-year series of interviews and focus groups to uncover the key factors of a meaningful workplace), the Employee Insight Survey, the Awesome & Awful Boss Hall of Fame, and the Spotlight on Management Survey.

**ON THE WEB:** Founder of [BetterWorkplaceNow.com](#)

**BASED IN:** Columbus, Ohio USA

# *Certification Schedule*

**General**

CQE = Certified Quality Engineer	CSQE = Certified Software Quality Engineer
CQA = Certified Quality Auditor	CQT = Certified Quality Technician
CQM = Certified Quality Manager	CMI = Certified Mechanical Inspector
CRE = Certified Reliability Engineer	HACCP = Hazard Analysis & Critical Control Point
CQIA = Certified Quality Improvement Associate	CCT = Certified Calibration Technician

Contact Glen Wolf at (507) 444-4435 for information on Certification Exams, or Re-certification classes.

<b>2004 Certification Exam Dates &amp; Application Deadlines</b>		
Certification	Exam Date	Application Deadline
CHA-HACCP Auditor CQA-Biomedical CQA-HACCP CRE, CQT, CMI Quality Manager Six Sigma Black Belt	March 6, 2004	January 9, 2004
CSQE, CQIA, CCT, CQE, CQA	June 5, 2004	April 9, 2004
CHA-HACCP Auditor CQA-Biomedical CQA-HACCP CRE, CQT, CMI Quality Manager Six Sigma Black Belt	October 16, 2004	August 20, 2004
CSQE, CQIA, CCT, CQE, CQA	December 4, 2004	October 1, 2004

**Certified Quality Auditor (CQA) Exam Changes**

This is to announce the change to the CQA Body of Knowledge (BOK) that will become effective with the administration of the June 5, 2004 exam.

**NOTE:** With the June 5, 2004 administration the CQA exam will be 5 hours in length and approximately 15-20% (25-30 questions) of the test will be devoted to case studies.

For the new BOK and a comparison of the old vs. new BOK please go to: <http://www.asq.org>

# Certification Fees

## New Exam Fees – 2004

	<u>Member</u>	<u>Non-Member</u>
Quality Manager	\$235.00	\$340.00
CQA, CQE, CRE, CSQE, CQA-HACCP, CQA-Biomedical, Six Sigma Black Belt	\$180.00	\$285.00
CQT, CMI, CQIA, CCT	\$155.00	\$260.00

**\*PLEASE NOTE:** A portion of the above fees (\$50.00) is an application fee and is non-refundable.

## Retake Fee

Quality Manager	\$185.00	\$185.00
CQA, CQE, CRE, CSQE, CQA-HACCP, CQA-Biomedical, Six Sigma Black Belt	\$130.00	\$130.00
CQT, CMI, CQIA, CCT	\$105.00	\$105.00

## Re-Certification Fees

<u>Quantity of Certifications</u>	<u>Member</u>	<u>Non-Member</u>
One Re-certification	\$30.00	\$50.00
Two or more Re-certifications	\$50.00 (Total)	\$50.00 (Each)
<u>Re-Certify by Exam</u>		
Quality Manager	\$180.00	\$285.00
CQA/CQE/CRE/CSQE/CQA-HACCP/ Six Sigma. CQA Biomedical	\$130.00	\$235.00

**PLEASE NOTE:** You must include payment with your re-certification journal. Do not send cash. ASQ will accept check, money order, bank draft, electronic wire transfer of funds, and credit card (VISA, MasterCard, or American Express). \$50.00 of your fee is an application fee and is not refundable.

## Certification Pass List – Section 1214

NAME	CERTIFICATION	EXAM DATE
Jerold Broderick	CQA – HACCP	03/06/04
Jody Scaglione	CMI	03/06/04
Alan Stepanek, Russell Scheller, Mark Fleisher	CQM	03/06/04
Lori Altmann, Carrie Krick	CQT	03/06/04
Mary Bakker	CRE	03/06/04

### *Re-certification Guidelines*

1. Prepare your Journal and supporting documentation no sooner than six months before the expiration date, but no later than six months after the expiration date. If needed, Re-certification Journals are available from National ASQ by calling 1-800-248-1946 or on their web site at [asq.org](http://asq.org).
2. Make copies of all supporting documentation and submit these copies with the Journal to support all claimed RU's. Submitted Journals and supporting documentation will not be returned.
3. Fill out all required information on your Journal cover page including your membership number, certificate number(s), and complete mailing address and phone number(s). Cost for re-certification is \$30 for one re-certification and \$50 for two or more synchronized re-certifications. Attach a check payable to ASQ or use a credit card number on the Journal cover page. Sign and date the Journal cover page.
4. Send your Journal and supporting documentation copies to the following address:  
**Glen Wolf, 528 Truman Avenue, Owatonna, MN 55060.**

After submission of your Journal, allow six to eight weeks to receive your re-certification confirmation from National ASQ.

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### **Announcing New Exam – ASQ CQA Biomedical Certification**

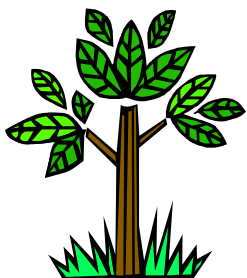
One of the more recent ASQ certifications now being offered is the new CQA-Biomedical. Here is some general information concerning this certification.

Each certification candidate is required to pass a written examination that consists of multiple-choice questions that measure comprehension of the Body of Knowledge. The CQA-Biomedical examination is a one-part, 100-question, four-hour exam and is offered in the English language only. All examinations are open-book. Each participant must bring his or her own reference materials. Use of reference materials and calculators is explained in the seating letter provided to applicants. Examinations are conducted twice a year, in March and October by our local 1214 ASQ section. The application deadline for next exam (October 16, 2004) is August 20th.

For more information on the ASQ CQA-Biomedical certification, please visit [www.asq.org](http://www.asq.org) and click on the "Certification" tab.

# ASQ Board Members

<b>BOARD POSITION</b>		<b>CONTACT INFORMATION</b>
<b><u>Chairperson</u></b>	Bill Harris Email: bharris@holmindustries.com	<b><u>Holm Industries</u></b> 507-354-3191 / Fax #: 507-354-3193
<b><u>Vice Chair/Program/Newsletter</u></b>	Lisa Krause Email: lisa_k_krause@malt-o-meal.com	<b><u>Malt-O-Meal</u></b> 507-645-6681 Ext. 4304 / Fax #: 507-663-6242
<b><u>Treasurer</u></b>	Sue Hoeft Email: susan.m.hoeft@fleetguard.com	<b><u>Fleetguard, Inc.</u></b> 641-592-7394 / Fax #: 641-592-1330
<b><u>Auditing Chair</u></b>	Minnie Dunbar Email: Minnie.e.dunbar@fleetguard.com	<b><u>Fleetguard, Inc.</u></b> 641-592-7395 / Fax #: 641-592-1315
<b><u>Secretary</u></b>	Lorraine Morris Email: lmorris@goact.net	<b><u>Advanced Components Tech., Inc.</u></b> 641-324-4262 / Fax #: 641-324-3170
<b><u>Education</u></b>	Dick Sunsdahl Email: dick.sunsdahl@southcentral.edu	<b><u>South Central Tech. College</u></b> 507-334-3965 / Fax #: 507-332-5888
<b><u>Membership &amp; Recertification</u></b>	Glen Wolf Email: gwolf@truth.com	<b><u>Truth Hardware</u></b> 507-444-4435 / Fax #: 507-444-5351
<b><u>Internet Liaison</u></b>	John Moorhouse Email: john@northstarquality.com	<b><u>Northstar Quality, Inc.</u></b> 507-279-3513



For more information on upcoming events  
check out our new web page,  
[www.asq1214.org](http://www.asq1214.org)

